

TRINITY SCHOOL PTA

MINUTES OF PTA MEETING HELD ON TUESDAY 11th JANUARY 2011

Present: Paul fellows, Louise Greenwood, Natalie Shaw, Rosemary Kearney, Melanie Waterworth, Julie Bayliss, Lou Johnson, Susan Eastwood, Anne Seaborne, Tim Waters, Jacqui Jones, Nathalie Chenery

Apologies: Ruth Waters, Zoe Lewis, Natasha Waggett, Lawrence Coen, Garry & Claire Troughton, Julie Drewitt, Eve Walters

Matters Arising from Minutes of 10th November 2010: There was some confusion over the money raised from the Mexican Quiz Night, which is being kept back for the outdoor classroom. Tim Waters explained that when the costs of doing a proper forest classroom were looked at, they were very high, because of all the staff training, etc, that would be involved. It has been decided that the money could be used more effectively by investing it in outdoor trails, play areas, etc. A plan is being drawn with up by the prep department.

Correspondence: A letter was received from a student called Lynette Makena, at the Materi Girls School in Kenya, thanking us for our sponsorship of her education. The PTA sends £60 per year to the Materi Girls School and this is due again now. A copy of the correspondence will be included on the PTA website. An email was received from Nina Shears, the senior librarian, stating that the library TV was not bought for supper club as may have been understood on our last minutes, but for the use of all pupils to use as a resource.

Treasurer's Report: Adjusted bank balance £2,931.02. Prep disco took £201.51 profit. Mexican Quiz Night made £1,155 profit. Senior disco cost us £126, though some ticket money is still due from boarding. £180 banked from Burns Night tickets sales so far.

Funding Requests: None. Funding meeting on Tuesday 8th February.

Forthcoming Events:

Burn's Night - Friday 28th January - 7.00pm - in the Salle - tickets £15.00 - SOLD OUT - We will be decorating the Salle from about 12md on the Friday, but as it is a sit down meal *Steve Rowe* will lay up the tables. *Alan Webber* is organising some Scottish pictures for us. *Ruth Waters* will prepare some heather table decorations and is organising the role of Master of Service. *Paul Fellows* will say Grace. *Lou Johnson* will organise a flip chart for the seating plan and has ordered some other decorations. *Lou* will also liaise with *Ruth* regarding the Ceilidh music. Lawrence Coen will prepare some other music for later in the evening. *We will need* the words to Auld Lang Syne printed on sheets for all to sing. We will *need assistance on Saturday morning* to clear up after the event. We will need to move the tables to the sides of the room after dinner to make room for *Rob Larkman* to teach us some Scottish dance moves! *Lou* has the whiskey for the toasts. *Paul* will bring some more with a few shot glasses, in case anybody would like to buy any more. *Paul* has organised the drinks licence and will bring the bar, beers, wines, J2O, coke and water. *Lou* will check our supplies to let Paul know what we already have. *Lou* will check with Steve Rowe whether he has enough shot glasses (if not *Paul* will get some disposable ones) and whether he can provide large bottles of still water for the tables, together with water glasses and wine glasses. *Craig & Louise Greenwood and Paul* volunteered to man the bar, but if *anybody wants to take a turn, please offer on the night*. The kitty will be supplied by *Paul*. *Lawrence Coen* will have the keys for access to the Salle. *Tim Waters* will check the risk assessment (provided by *Nathalie Chenery*) with *Lawrence Coen* and discuss who could be the designated first aider.

AGM - Tuesday 22nd March - White House Meeting Room - 7.30pm - *Jacqui Jones* will do posters and emails with nominations letters to advertise the event. *Lou Johnson* will book the room and liaise with Steve Rowe regarding wine and cheese

Future Events:

Craft Workshops for Parents - no further information yet.

Bingo Evening - Postponed until the autumn term

Den Fete - awaiting information from next senior liaison team committee meeting.

Swim BBQ - Saturday June 18th - pool 2.00 - 4.00pm, BBQ to continue until 6.00pm - to be planned at future meeting.

Hog Roast and Music in the Marquee - Friday 8th July - £20.00 per ticket - The idea of a Picnic in the Marquee event was not very well received, because of the inconvenience of having to sort out picnic things as well as everything else going on at the end of term. Therefore, following some market research, a Hog Roast will now go ahead instead. We will still need Patrick Cairn's band. **Lou Johnson** will organise the hog roast, costing about £400 for 200 people, including 10% vegetarian option. We will need to organise rolls and possibly supply some mixed leaf salad. Apple sauce and stuffing will be supplied with the pork. It was decided not to provide any fancy salads as these would be too fiddly and mean that cutlery would be required. The pudding was not decided on, but one idea was to get an ice cream van to provide ice creams within the ticket price, but the van might not look right at the event. Apple pies were another suggestion, as were strawberries and cream. The event will be costed properly before a dessert is chosen. There will not be a dance floor as this will be outside our budget, but the carpet in the marquee will be adequate for dancing. **Paul Fellows** will organise the drinks licence. **Lou** will liaise with Chris Cullen about lighting and electricity. **Tim Waters** will check how many chairs the school can provide. **Jacqui Jones** will sort out posters and email letters. **Nathalie Chenery** will prepare the risk assessment. We will ask **Zoe Lewis** to sort out tickets and ticket sales.

Horseracing Evening - Discussed further. **Tim Waters** will check what the governors think about the moral issue of this event. We could use a professional company and use chips instead of money if gambling is a problem.

Any Other Business: **Jacqui Jones** is organising for photos of the Senior Disco and Mexican Quiz Night to be posted on the PTA link on the school website, so keep checking for these. Also most future event information and PTA minutes will be added to the website.

Lou Johnson mentioned the idea of the PTA using the school pool once a month / fortnightly at weekends, if there is a demand. There would be an entrance fee to cover lifeguard(s). The insurance and changing room issues need to be checked, but hopefully we may be able to start this after Easter.

Date of Next Meetings:

Tuesday 8th February - 7.30pm in the White House Meeting Room - Funding meeting

Tuesday 22nd March - 7.30pm in the White House Meeting Room - AGM

Tuesday 17th May - 7.30pm in the White House Meeting Room

Tuesday 21st June - 7.30pm in the White House Meeting Room - Funding meeting

The meeting room is a newly decorated facility within the school, which you will find up stairs next to the main school offices, in the White House. As you go upstairs, the meeting room is on the half landing in front of you. If anyone knows of a person who would like to attend the meeting but would find the stairs difficult, please let Lou Johnson know at loumjohnson@yahoo.co.uk, so that we can change the venue.

Please remember that all teachers and parents are welcome to join any meeting or event. Just come along, please don't be shy. It's a great way to meet people and to be involved in your children's school life.